

**JOB OPPORTUNITY**  
**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)**  
**WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)**

**CLINICAL SOCIAL WORKER ASSOCIATE – WC25929-2**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Access Center / Waterbury Area Office  
**Job Posting No:** WC25929-2  
**Hours:** 8:00 a.m. – 4:30 p.m. – Monday - Friday  
**Salary Range:** \$74,318.00 – \$100,227.00  
**Posting Date:** August 21, 2014 **Closing Date:** August 27, 2014

**General Experience:** One year of experience as a licensed clinical social worker.

**Special Requirements:**

1. Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes.
2. Must have ability in Spanish oral and written communication.
3. Must possess and retain a current/valid Motor Vehicle Operator's License. May be required to travel.

**Duties:** Provide administrative and clinical supervision to staff in the Access Department, oversee work assignments of Intake staff, assist in determining priorities and case assignments, provide in-service training, and provide clinical care/case management to an assigned caseload of clients until they are accepted by the receiving clinical program team. As part of the Access Program, provides information, intake assessment and referral for individuals with psychiatric and related substance issues for WCMHN-Waterbury Area. Performs intake/assessment by referral or walk-in in order to determine service needs and treatment options for an individual. Provide comprehensive clinical assessment, case planning, discharge planning, linking and coordinating, ensuring service accountability, continued client support, and advocacy of individual clients and their families. Provide triage for walk in referrals; provide coverage of acute care beds and liaison to the community hospitals and state hospitals regarding individuals from our community. Provide mobile crisis intervention to the community and at other agencies. Provide data entry; provide group treatment for the agency in IMR, IDDT Trauma and other modalities. Considerable knowledge of statutes, regulations and standards relating to mental health and addiction services, considerable knowledge of psychiatric rehabilitation principles and procedures, considerable knowledge of community organizations and resources, considerable administrative skills, excellent interpersonal, oral and written communication skills required, knowledge of mental illness and crisis intervention concepts, knowledge of medications, their use and side effects, ability to evaluate and act in crisis situations, provide recovery oriented practice. Considerable ability to independently apply in practice current psychiatric treatment modalities. Ability to understand and carry out oral and written instructions. Knowledge of psychiatric, substance abuse diagnoses and treatment methods and providers. Performs risk assessment, participates in meetings; maintains accurate, up to date medical records. Knowledge of agency policies and procedures, basic computer skills, ability to comply with agency attendance and work rule requirements, ability to perform CPR and First Aid, current knowledge of safe work practices. Performs related duties as required.

**Working Conditions:** Incumbents in the class may be exposed to some risk of injury from assaultive and/or abusive clients.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas](http://www.ct.gov/dmhas) - Employment Opportunities

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates = Clinical Social Worker Associate** - must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**PLEASE SEND APPLICATIONS TO:**

**Email:** [Julie.Roy@ct.gov](mailto:Julie.Roy@ct.gov)

**OR**

**Fax:** (203) 805-6432

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **(P-1)**